

## Setting up ArcCatalog to Write FGDC Metadata

1. Open ArcCatalog.
2. On the top toolbar select **Customize > ArcCatalog Options**.
3. On the dialog, navigate to the **Metadata tab**.
4. Under **Metadata Style**, select **FGDC CSDGM Metadata** from the drop down menu.
5. Ensure the **check box** for “**Automatically update when metadata**” is viewed is selected.
6. **Uncheck** the box to “**Show metadata upgrade prompt.**”
7. Click **Apply** and **OK**.

