The RIGIS Metadata Authors Workshop March 25, 2016



Setting up ArcCatalog to Write FGDC Metadata

- 1. Open ArcCatalog.
- 2. On the top toolbar select **Customize > ArcCatalog Options**.
- 3. On the dialog, navigate to the Metadata tab.
- 4. Under Metadata Style, select FGDC CSDGM Metadata from the drop down menu.
- 5. Ensure the check box for "Automatically update when metadata" is viewed is selected.
- 6. Uncheck the box to "Show metadata upgrade prompt."
- 7. Click Apply and OK.

eneral	File Types Contents Connections Metadata Tables Raster CAD
Metad	ata Style
The st valida	yle determines how metadata is viewed, exported, and
· cilicita	and miler pages appear mer carding included
FGD	C CSDGM Metadata 🔹 👻
Metad	ata Updates
can b	ms intrinsic properties such as its name or number of reatures e updated automatically in the metadata.
	itomatically undate when metadata is viewed
• •	tomatcary update when metadata is viewed.
Metad	ata Upgrade Notification
The in FGDC	ternal storage format for metadata has changed. You can see -formatted metadata in the display as read-only information, but
this co	ntent must be upgraded before it is available for editing.
Sh	ow metadata upgrade prompt.
About	managing FGDC metadata

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